



Agenda

Clear Roads 2008 Kickoff Meeting:

Pooled Fund #TPF-5 (092): Test and Evaluation of Materials, Equipment and Methods for Winter Highway Maintenance

Tuesday and Wednesday July 29 - 30, 2008

Sheraton Madison Hotel - Reflection D (www.starwoodhotels.com/sheraton/madison)

Expected Attendees:

Paul DeJulio, Colorado DOT	Tim Jackson, Missouri DOT	Monty Mills, Washington DOT
Dennis Burkheimer, Iowa DOT	Larry Gangl, North Dakota DOT	Brian Burne, Maine DOT
Shane Larson, Illinois DOT	Bernie Howard, Ohio DOT	Pete Garcia, FHWA
Dennis Belter, Indiana DOT	Lynn Bernhard, Utah DOT	Rudy Persaud, FHWA
Paul Brown, Massachusetts DOT	Allen Williams, Virginia DOT	Leland Smithson, AASHTO
Tim Croze, Michigan DOT	Mike Sproul, Wisconsin DOT	Colleen Bos, CTC & Assoc.
Linda Taylor, Minnesota DOT	Cliff Spoonemore, Wyoming DOT	Steve Martinelli, Wisconsin DOT Purchasing

Monday, July 28, 2007

Group dinner at 7:00 p.m. at the Great Dane Pub & Brewing at 123 East Doty Street in downtown Madison for those who have arrived and want to participate. Meet in the hotel lobby at 6:45 p.m. Call Colleen at 608 577-4805 if you plan to go directly to the restaurant.

Tuesday, July 29th, 2008 8:00 am to 5:00 pm.

Time	Facilitator	Topic
8:00 to 8:15	Dennis Belter	Introductions and Meeting Objectives <ul style="list-style-type: none"> ➤ Welcome and Introductions. ➤ Provide brief overview of Clear Roads goals and activities. ➤ Review the Agenda.
8:15 to 10:30	Dennis Belter	Round Robin Reports Share reports from each state on what is happening in winter maintenance.
10:30 to 10:45	Break	Break
10:45 to 12:00	Dennis Belter	Round Robin Reports (continued)
12:00 to 1:00		LUNCH
1:00 to 3:00	Steve Martinelli	Scoring Results and Discussion <ul style="list-style-type: none"> ➤ Review of preliminary proposal scores for the two research projects ➤ Discussion of proposals and differences in TAC scores.
3:00 to 3:15	Break	Break
3:15 to 4:00	Steve Martinelli	Complete Scoring Results and Discussion <ul style="list-style-type: none"> ➤ Finalize scoring discussion ➤ Make vendor selection or schedule vendor interviews.
4:00 to 4:15	Colleen Bos	Budget Overview of the Clear Roads budget, including any changes that have taken place in membership contributions and expenses since January.
4:15 to 4:30	Dennis Belter	Project Champion Role Discuss expectations and Best Practices for the role of Project Champion.

4:15 to 5:00	Dennis Belter	New Membership Categories Review proposed new membership categories and policies.
6:15		Dinner Group dinner at Paisan's at 131 W. Wilson St. Meet in hotel lobby at 6:15 p.m.

Wednesday, July 30th, 2008 8:00 am to 5:00 pm.

Time	Facilitator	Topic
8:00 to 8:15	Dennis Belter	Meeting Objectives Recap of meeting so far. Overview of the morning agenda.
8:15 to 9:45	Linda Taylor	Determining Effectiveness of Deicing Materials and Procedures Update on the status of this project.
9:45 to 10:00	Lynn Bernhard	Carbide Insert Snowplow Blade Wear Project Update Update on the progress of this project since the last meeting.
10:00 to 10:15	Break	Break
10:15 to 10:30	Shane Larson	Standardized Procedures for Evaluating Deicing Chemicals Update Update on the progress of this project since the last meeting.
10:30 to 11:15	Lee Smithson	Peer Exchange Update Update on the Peer Exchange projects and the WTI website.
11:15 to 11:45	Lee Smithson	Computer Based Training Update Update on the development and rollout of the new training modules.
11:45 to 12:45		LUNCH
12:45 to 1:00	Colleen Bos	Update on Miscellaneous Projects Update on the additional projects that Clear Roads is supporting but not currently funding.
1:00 to 1:15	Dennis Burkheimer	Snowplow Design Project Update Update on steps taken to move this project forward.
1:15 to 1:30	Dennis Burkheimer	Calibration Accuracy of Manual and Ground-Speed-Controlled Salters Update on the deliverables for this completed project.
1:30 to 2:00	Dennis Burkheimer	Winter Safety Campaign Update Update on the campaign, including implementation/ rollout efforts underway.
2:00 to 2:30	Dennis Burkheimer	Winter Safety Campaign – Reaching out Brainstorm ways to spread the word on what each of us is doing with the campaign and how we can reach out to cities and counties.
2:30 to 3:00	Dennis Burkheimer	Winter Driver Safety Messages Project Get an update on what direction this project has taken since January.
3:00 to 3:15		Break
3:15 to 3:30	Paul Brown	National Winter Maintenance Test Facility Review the progress on this initiative.
3:30 to 3:45	Colleen Bos	Product Evaluation Survey Results Share the latest Product Evaluation survey results and discuss any changes for the 2008-09 season.
3:45 to 4:00	Colleen Bos	CTC Update Report on administration and information services provided since last year.

4:00 to 4:30	Colleen Bos	Planning for Next Meeting Determine location and dates for the Winter and Summer 2009 meetings.
4:30 to 5:00	Dennis Belter	Wrap Up Brief recap of the day's discussions and decisions. Get feedback on meeting facilities and format. Finalize next steps and discuss next meeting.
6:00		Dinner Dinner for those who are not departing after the meeting.

Clear Roads Meeting Location

Sheraton Madison Hotel

706 John Nolen Drive
Madison, Wisconsin 53713
Phone: (608) 251-2300, Toll free: 1-800-325-3535
www.starwoodhotels.com/sheraton/madison

Hotel confirmation numbers

Belter	146364
Bernhard	146371
Brown	146373
Burkheimer	146375
Burne	146387
Croze	146376
DeJulio	146377
Gangl	148791

Howard	148788
Jackson	146378
Larson	146379
Mills	146390
Persaud	146381
Smithson	146382
Taylor	146384
Williams	146386

If you are driving

Driving Directions

The hotel is located centrally in Madison, right off the Beltline. For an online map, see <http://www.mapquest.com/maps/706+John+Nolen+Drive+madison+wi/>

The hotel entrance is immediately on your right as you enter John Nolen from the Beltline Highway at the lighted intersection of Rimrock Road and John Nolen Drive. There is plenty of parking on-site.

From Minneapolis

Take **I-94 E** into Wisconsin

In the Madison area, **I-94 E** becomes **I-39 S/I-90 E**.

Take exit **142A** to **W Beltline Hwy/US-12 W/US-18 W** toward Madison.

Take exit **263** to merge onto **John Nolen Dr**

The hotel is located almost immediately on your **right** once you have entered John Nolen (at the lighted intersection with Rimrock Road).

From Michigan/Illinois

Take **I-90 W** (past Chicago)

Take exit **142A** on the **left** to merge onto **W Beltline Hwy/US-12 W/US-18 W** toward **Madison**

Take exit **263** to merge onto **John Nolen Dr**

The hotel is located almost immediately on your **right** once you have entered John Nolen (at the lighted intersection with Rimrock Road)

From Iowa

Take US-151 N into Wisconsin

Take the ramp onto **W Beltline Hwy/US-12 E/US-14 E/US-151 N/US-18 E**

Take exit **263** to merge onto **John Nolen Dr**

The hotel is located almost immediately on your **right** once you have entered John Nolen (at the lighted intersection with Rimrock Road).

Clear Roads Meeting Location (continued)

If you are flying:

Using the Airport Shuttle

The Sheraton provides a free Airport Shuttle. You need to use the courtesy phone near the baggage claim area to contact them and they will send a shuttle to pick you up. If you don't see the courtesy phone, please call the hotel at (608) 251-2300.

Below are the flight arrival times into Madison for Monday, July 28th. Several of you may be able to coordinate on contacting the Sheraton Airport Shuttle when you arrive:

Belter	3:51 PM	UA5888
Brown	3:22 PM	CO2967
DeJulio	5:20 PM	DE6688/NW873
Gangl	2:12 PM	NW 182
Howard	12:34 PM	NW839

Jackson	4:55 PM	AA5464
Taylor	2:12 PM	NW182
Williams	5:20 PM	NW873
Burne	5:20 PM	NW873
Mills	5:20 PM	NW873