



AGENDA

Clear Roads 2009 Kickoff Meeting:

Pooled Fund #TPF-5 (092): Test and Evaluation of Materials, Equipment and Methods for Winter Highway Maintenance

Tuesday, Wednesday and Thursday January 27 - 29, 2009
Garden AB at Hilton Garden Inn Worcester

Expected Attendees:

Paul DeJulio, Colorado DOT	Tim Jackson, Missouri DOT	Cliff Spoonemore, Wyoming DOT
Dennis Burkheimer, Iowa DOT	Caleb Dobbins, New Hampshire DOT	Rudy Persaud, FHWA – D.C.
Shane Larson, Illinois DOT	Mike Lashmet, New York DOT	Leland Smithson, AASHTO
Dennis Belter, Indiana DOT	Larry Gangl, North Dakota DOT	Colleen Bos, CTC & Assoc.
Troy Whitworth, Kansas DOT	Bernie Howard, Ohio DOT	
Paul Brown, Massachusetts DOT	Lynn Bernhard, Utah DOT	
Tim Croze, Michigan DOT	Allen Williams, Virginia DOT	
Linda Taylor, Minnesota DOT	Mike Sproul, Wisconsin DOT	

Monday, January 26th, 2009 Dinner

The group will meet up for dinner at the hotel restaurant at 7:30 PM.

Tuesday, January 27th, 2009 9:00 a.m. – 5:30 p.m.

Time	Facilitator	Topic
8:00 to 9:00		Group Breakfast served in the Meeting Room
9:00 to 9:15	Dennis Belter	Introductions and Meeting Objectives Meet new Clear Roads members. Provide brief overview of Clear Roads goals and activities. Primary meeting purpose is to get updated on current Clear Roads research and to select new projects for RFP development.
9:15 to 9:30	Colleen Bos	Clear Roads Budget Colleen will provide an update on the Clear Roads budget, including current and expected available funds and expenses for research, administration, travel, and marketing.
9:30 to 10:30	Dennis Belter/ Colleen Bos	Research Project Selection Look at rankings of all of the proposals presented via teleconference, discuss the results and vote on which projects should move to the next step of RFP development.
10:30 to 10:45	Break	Break
10:45 to 11:45	Dennis Belter/ Colleen Bos	Continue Research Project Selection
11:45 to 12:00	Colleen Bos	Requested Reports Discuss funding and approval for report writing requested by Clear Roads members.
12:00 to 1:00	Lunch	Group Lunch at the Great American Grill
1:00 to 3:00	Dennis Belter	RFP Development Discuss in detail the goals, expected deliverables, implementation opportunities, etc. of the projects selected for funding. Select project oversight committee members.

3:00 to 3:15	Break	Break
3:15 to 5:15	Dennis Belter	State Reports Share reports from each state on what is happening in winter maintenance.
5:15 to 5:30	Dennis Belter	Wrap up Brief recap of the day's discussions and decisions
6:30 Dinner		Dinner – TBD

Wednesday, January 28th, 2009 9:00 AM to 5:15 PM

Time	Facilitator	Topic
8:00 to 9:00		Group Breakfast served in the Meeting Room
9:00 to 9:15	Dennis Belter	Meeting Objectives Recap of meeting so far. Overview of the day's agenda.
9:15 to 9:45	Linda Taylor	Determining Effectiveness of Deicing Materials and Procedures Update on the progress of this research project.
9:45 to 10:00	Lynn Bernhard	Carbide Insert Snowplow Blade Wear Project Update Update on the progress of this project since the last meeting.
10:00 to 10:15	Shane Larson	Standardized Procedures for Evaluating Deicing Chemicals Update Update on the progress of this project since the last meeting and planning for Final Report teleconference in March.
10:15 to 10:30	Break	Break
10:30 to 10:45	Paul Brown	Cost-benefit Analysis project Update on the progress of this project since the last meeting.
10:45 to 11:15	Lee Smithson	SICOP Update Update on SICOP activities in the last year.
11:15 to 11:45	Lee Smithson	Peer Exchange Update Update on the Problem List from the 2007 Peer Exchange, as well as information on the plans for the 2009 Peer Exchange.
11:45 to 12:45	Lunch	Group Lunch at the Great American Grill
12:45 to 1:00	Dennis Burkheimer	Snowplow Design Project Update Update on steps taken to move this project forward.
1:00 to 1:15	Dennis Burkheimer	Calibration Accuracy of Manual and Ground-Speed-Controlled Salters Update on the deliverables for this completed project.
1:15 to 1:30	Dennis Burkheimer	Winter Safety Campaign Update Update on the campaign, including implementation/ rollout efforts underway.
1:30 to 1:45	Dennis Burkheimer	Safe Winter Driving Messages Project Get an update on what direction this project has taken since July.
1:45 to 2:00	Dennis Burkheimer	Interface Specifications Project Update on the progress of this project since the last meeting.
2:00 to 2:30	Linda Taylor	Materials Shortage Discussion Discuss materials shortages (such as salt) and how agencies are dealing with salt management and level of service.
2:30 to 2:45	Dennis Belter	Planning for Future Meetings Discuss the priorities for determining meeting location (cost vs. location) as well as content for future meetings (for example is the focus on time to exchange information or putting every dollar toward research). Also

		consider additional guests, such as an LTAP representative.
2:45 to 3:00	Break	Break
3:00 to 5:00	Dennis Belter	Additional State Reports Share reports from each state on what is happening in winter maintenance.
5:00 to 5:15	Dennis Belter	Wrap up Brief recap of the day's discussions and decisions
6:30		Dinner – TBD

Thursday, January 29th, 2008, 8:30 a.m. – 12:00 Noon

Time	Facilitator	Topic
7:30 to 8:30		Group Breakfast served in the Meeting Room
8:30 to 8:45	Dennis Belter	Meeting Objectives Recap of meeting so far. Overview of the morning agenda.
8:45 to 9:15	Dennis Belter/ Mike Sproul	Administrative Contract Discuss planning for the expiration of the Clear Roads administrative contract with CTC. The group will need to work with WisDOT Purchasing on an RFP, so a contract is in place by January 2010.
9:15 to 9:45	Dennis Belter	Chair Position Rotation The Chair position is planned to rotate periodically. Dennis Belter's will have served for 2 years by Spring 2009. We should discuss rotating the position.
9:45 to 10:15	Dennis Belter	Clear Roads Operating Procedures Discuss the revised Clear Roads operating procedures with new membership categories.
10:15 to 10:30	Break	Break
10:30 to 11:00	Dennis Belter	Additional State Reports Share reports from each state on what is happening in winter maintenance.
11:00 to 11:15	Dennis Belter	Wrap Up Brief recap of the day's discussions and decisions. Get feedback on meeting facilities and format. Finalize next steps and discuss next meeting.
11:15 to 12:00		Group Lunch at the Great American Grill
12:00		Shuttles depart for Airport

Clear Roads Meeting Location

Hilton Garden Inn Worcester

35 Major Taylor Boulevard

Worcester, Massachusetts

Phone: 508-753-5700

<http://www.hiltongardeninn.com/en/gi/hotels/index.jhtml?ctyhocn=BEDWOGI>

Hotel confirmation number for all rooms: 3327936972

If you are flying:

Mass Highway Shuttle

Everyone who is flying will be taking a shuttle provided by Mass Highway on Monday, January 26th from Boston Logan Airport. Once you have your luggage, please call the contacts below for pick up. Be prepared to let them know which terminal/airline you are exiting from and look for the florescent yellow vans:

If you are in before 4:00 pm or so, call Dave Blodgett: (617) 892-3640

If you are in between 4:00 pm and 5:00, call George Cullen (617) 217-8627

If you are in after 5:00 pm, call Paul Brown at (617) 279-5124 or (617) 285-9924

If you don't meet the shuttle as expected, call Paul Brown at (617) 279-5124 or (617) 285-9924 or Colleen Bos at (608) 577-4805

The Shuttle will take you to the bar at the Hyatt Regency. Once we have enough people to fill a shuttle, we'll head to the Hilton Garden Inn in Worcester.

Below is the list of people taking the Shuttle from the airport to the hotel:

Dennis Belter – 4:50 PM (Northwest 2186) - (317) 753-6620	Allen Williams – 4:00 PM (Northwest 211) (540) 537-8685
Tim Jackson – 5:35 PM (American 890) - (573) 690-3271	Dennis Burkheimer – 4:45 PM (Midwest 211) - (515) 290-2713
Paul DeJulio – 2:40 PM (United 744)	Lee Smithson - 4:45 PM (Midwest 211) - (515) 290-2713
Shane Larson – 4:45 PM (United 536) - (309) 264-2024	Rudy Persaud – 4:07 PM (United 7157) – (571) 205-5878
Lynn Bernhard – 3:40 PM (American 1210) - (801) 243-9624	Larry Gangl – 2:40 PM (United 0744) – (701) 290-3724
Tim Croze – 3:27 PM (Northwest 1224) – (517) 243-5977	Bernie Howard – 2:01 PM (Delta 6102) – (740) 602-1919
Colleen Bos – 3:27 PM (Northwest 1224) – (608) 577-4805	Cliff Spoonmore – 3:59 PM (United 584) – (307)-630-8234
Mike Sproul – 3:40 PM (American 1210) – (608) 445-1872	Linda Taylor – 4:29 PM (US Airways 739)
	Troy Whitworth – 3:27 PM (Northwest 1224) – (913) 449-7098

Knight's Airport Shuttle

If you miss the shuttle for some reason, you can take Knight's Airport Shuttle (\$73), which offers service to the hotel. You will be reimbursed for the expense.

If you are a Clear Roads member and are departing early, let me know and I will make a reservation for you and purchase the ticket in advance.

If you are driving:

For an online map, see

<http://www.mapquest.com/maps?city=Worcester&state=MA&address=35+Major+Taylor+Boulevard>

For driving directions, see:

http://www.hiltongardeninn.com/en/gi/hotels/maps_directions.jhtml?sessionId=ITIS4D134YWZICSGBIUMVCQ?ctyhocn=BEDWOGI#localmap

There is parking available across the street for \$8.95 and you will be reimbursed for that expense.