



AGENDA

Clear Roads 2005 Summer Meeting

Pooled Fund #TPF-5(092) - Test and Evaluation of Materials, Equipment and Methods for Winter Highway Maintenance

July 13 and 14, 2005

The Madison Concourse Hotel, Conference Room #2

Expected Attendees:

Tom Martinelli, Wisconsin DOT	Dennis Belter, Indiana DOT	Dennis Burkheimer, Iowa DOT
Tim Jackson, Missouri DOT	Ben Zwart, Minnesota DOT	Tim Croze, Michigan DOT
Diana Evans, Ohio DOT	Wayne Lupton, Colorado DOT	Pete Garcia, FHWA - Wisconsin
Steve Martinelli, Wisconsin DOT	Pat Casey, CTC & Associates	Kim Linsenmayer, CTC & Associates

Wednesday, July 13, 2005, 8:00 a.m. – 5:00 p.m.

Time	Facilitator	Topic
8:00 to 8:15	Tom Martinelli	Introductions and Meeting Objectives Focus of today's meeting is on selecting an investigator for the calibration project and on taking next steps for other Clear Roads research initiatives.
8:15 to 8:30	Tom Martinelli	Clear Roads Overview Tom will provide an overview of the Clear Roads pooled fund project, including how the group got started and the research focus.
8:30 to 9:30	Tom Martinelli	Anti-fogging/Anti-icing Survey Project CTC & Associates will propose a strategy for completing the Clear Roads survey project on anti-fogging/anti-icing practices for winter maintenance vehicles.
9:30 to 10:15	Dennis Burkheimer	Snow Plow Design Project Dennis will present ideas for using the remaining funds in the Concept Vehicle pooled fund for research in snow plow design.
10:15 to 10:30	Break	Break
10:30 to 11:30	Dennis Burkheimer	NCHRP Project Proposals Discuss Dennis' draft proposals for NCHRP research projects to be submitted by Clear Roads: optimum snow plow design and performance testing of carbide inserts.
11:30 to 12:00	Tom Martinelli	Computer Based Training Update Tom will update the group on the SICOP Committee response to Clear Roads interest in the development of additional training modules for the computer based training.
12:00 to 1:00	Lunch	The group will eat lunch together in the hotel restaurant.

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Wednesday, July 13, 2005 (continued)

Time	Facilitator	Topic
1:00 to 1:15	Steve Martinelli	Preliminary Scoring Results Steve will share the preliminary proposal scoring results sent by TAC members in advance of the meeting. This will provide a basis for in-depth discussion and final scoring.
1:15 to 2:45	Tom Martinelli	Begin Scoring Discussion The group will discuss the proposals and preliminary scoring differences.
2:45 to 3:00	Break	Break
3:00 to 3:45	Tom Martinelli	Wrap Up Scoring and Selection Continue discussions until complete. TAC members will revise their scores, wherever needed, and a final tally and selection will take place.
3:45 to 4:15	Kim Linsenmayer	Next Steps for New Projects The group will discuss the steps required for awarding the contracts for research, finalizing the work plans, and getting the projects underway. The project champion will recruit additional TAC members to help with the project oversight.
4:15 to 4:30	Kim Linsenmayer	Clear Roads Budget Kim will provide a status update on the Clear Roads budget, including current and expected available funds, and expenses for administration, travel, and marketing.
4:30 to 5:00	Tom Martinelli	Wrap Up Brief recap of the day's discussions and decisions. Overview of Thursday's agenda.
6:00	Dinner	Downtown Dining Meet in hotel lobby. Walk to nearby restaurant for group dinner at 6:15 p.m.

Thursday, July 14, 2005, 8:00 a.m. – 3:00 p.m.

Time	Facilitator	Topic
8:00 to 8:15	Tom Martinelli	Meeting Objectives Recap of Wednesday's meeting. Today's agenda includes a technical exchange, administrative updates and marketing plans.
8:15 to 10:30	Tom Martinelli	State Updates TAC members will have an opportunity to make short presentations (about 15 minutes) on their state's winter operations and new activities/technologies.
10:30 to 10:45	Break	Break
10:45 to 11:30	Tom Martinelli	Joint Meetings and Marketing Strategies Discuss possible joint meetings and collaboration with Aurora and other research organizations. Goals for Clear Roads Web site, ideas for advancing mission of Clear Roads, and strategies for recruiting new members.
11:30 to 11:45	Kim Linsenmayer	Clear Roads Administration Kim will provide an update of administrative activities completed by CTC & Associates for Clear Roads. Discussion of the administrative goals for the year.
11:45 to 12:00	Tom Martinelli	Wrap Up Brief recap of the day's discussions and decisions. Get feedback on meeting facilities and format. Finalize next steps and discuss next meeting.
12:00 to 1:00	Lunch	Informal group lunch nearby for whoever would like to participate.

**Clear Roads Meeting Location
Madison, Wisconsin
July 13 and 14, 2005**

The Madison Concourse Hotel

1 West Dayton Street
Madison, WI 53703
(608) 257-6000, (800) 356-8293

The directions below are taken from the Concourse Hotel Web site at the following link. You can also access more detailed directions on MapQuest from this link.

http://www.concoursehotel.com/directions_main.html

Please park in the Concourse Hotel parking ramp, which is on site and below ground. The entrance is immediately on your left on Dayton Street just past Wisconsin Avenue. Parking is complimentary for hotel guests.

Directions from Iowa

Highway 151 North connects with the Beltline Highway in Madison. Follow Highway 151 to exit 261 (Park Street).

Travel Park Street for approximately 3 miles to Johnson Street and turn right.

Travel Johnson Street for approximately 8 blocks to Wisconsin Avenue and turn right.

Travel 1 block on Wisconsin Avenue and turn right onto Dayton Street. The hotel is to your left.

Directions from Chicago

Take exit 142A from Interstate 90. This is WI State 12/18 West.

Travel WI State 12/18 west for approximately 4 miles.

Take exit 263 (John Nolen Drive) for approximately 2 miles.

Turn left onto Broom Street and travel approximately 7 blocks.

Turn right on Johnson street and travel approximately 3 blocks.

Turn right onto Wisconsin Avenue and travel 1 block to Dayton Street. Turn right onto Dayton Street and the hotel will be on your left.

Directions from LaCrosse and Minneapolis

Take Exit 135A from Interstate 90/94. This is 151 South (East Washington Avenue).

Travel East Washington Avenue straight up to the state capitol building.

Turn right one block before the capitol on Webster Street.

Travel Webster Street for two blocks and turn left on Dayton Street.

Travel Dayton Street for two blocks. The hotel will be on your left.