



**AGENDA**

**Clear Roads 2005 Kickoff Meeting**

Pooled Fund Project #TPF-5(092) - Test and Evaluation of Materials, Equipment and Methods for Winter Highway Maintenance

**Wednesday and Thursday, February 16 and 17, 2005**  
**Holiday Inn Select Minneapolis/St. Paul**

**Expected Attendees:**

Tom Martinelli, Wisconsin DOT	Dennis Belter, Indiana DOT	Dennis Burkheimer, Iowa DOT
Tim Jackson, Missouri DOT	Ben Zwart, Minnesota DOT	John Tarnowski, Minnesota DOT
Tim Croze, Michigan DOT	Diana Evans, Ohio DOT	Rudy Persaud, FHWA-Washington D.C.
Kim Linsenmayer, CTC & Associates		

**Wednesday, February 16, 2005, 8:00 a.m. – 5:00 p.m.**

Time	Facilitator	Topic
8:00 to 8:15	Tom Martinelli	<b>Introductions and Meeting Objectives</b> Primary purpose is to discuss the research projects proposed by each Technical Advisory Committee member and to select projects for RFP development. Will also discuss Clear Roads administration and marketing plans.
8:15 to 8:30	Tom Martinelli	<b>Clear Roads Overview</b> Tom will provide an overview of the Clear Roads pooled fund project, including how the group got started and goals for the coming years.
8:30 to 8:45	Kim Linsenmayer	<b>Clear Roads Budget</b> Kim will provide a status update on the Clear Roads budget, including current and expected available funds and expenses for administration, travel, and marketing.
8:45 to 10:15	Tom Martinelli	<b>Presentations of Research Proposals</b> Discussion and evaluation of potential Clear Roads research projects. Each TAC member will present three research proposals, taking no more than 15 minutes for each proposal.
10:15 to 10:30	Break	Break
10:30 to 12:00	Tom Martinelli	<b>Presentations of Research Proposals</b> Continue presentations and discussion of potential Clear Roads research projects.
12:00 to 1:00	Lunch	<b>The group will eat lunch together in the atrium of the hotel.</b>
1:00 to 1:45	Tom Martinelli	<b>Presentations of Research Proposals</b> Continue presentations and discussion of potential Clear Roads research projects.
1:45 to 2:30	Kim Linsenmayer	<b>Research Project Selection</b> The group will rank all of the proposals presented, discuss the results and vote on which projects should move to the next step of RFP development.
2:30 to 2:45	Break	Break
2:45 to 4:00	Kim Linsenmayer	<b>Research Project Selection</b> Continue proposal discussions, ranking and selection.
4:00 – 4:30	Ben Zwart	<b>Pacific Northwest Snowfighters Corrosion Forum</b> Ben will update the group on his attendance at the Pacific Northwest Snowfighters Corrosion Forum in December 2004. The group will discuss opportunities for funding other related TAC member travel, such as attendance at the PNS annual spring meeting (in June).
4:30 – 5:00	Kim Linsenmayer	<b>Wrap Up</b> Brief recap of the day's discussions and decisions. Overview of Thursday's agenda.
6:15 Dinner Reservations		<b>Dinner</b> Tucci Bennucchi Italian restaurant in the Mall of America (952 853 0200), #114 on the first floor, west end. Those who want to participate can take cars or ride the hotel shuttle. Shuttle leaves hotel at 6:00 (and every hour on the hour) to go to the mall and picks up at the mall every hour at ten minutes past the hour.

## Clear Roads Agenda (continued)

Thursday, February 16, 2005, 8:00 a.m. – 12:00 p.m.

<b>Time</b>	<b>Facilitator</b>	<b>Topic</b>
8:00 to 8:15	Tom Martinelli	<b>Meeting Objectives</b> Discussion of Clear Roads RFP and contracting process, pooled fund administration and marketing.
8:15 to 9:15	Kim Linsenmayer	<b>RFP Development for Selected Projects</b> Discussion of the RFP format, scoring, timeline and any needed information to complete the RFPs for the selected projects.
9:15 to 10:00	Kim Linsenmayer	<b>Clear Roads Administration</b> Kim will provide an update of administrative activities completed by CTC & Associates for Clear Roads. Discussion of the administrative goals for the year.
10:00 to 10:15	Break	<b>Break</b>
10:15 to 11:00	Kim Linsenmayer	<b>Clear Roads Marketing</b> Discussion of Clear Roads marketing opportunities and goals.
11:00 to 11:30	Tom Martinelli/ Dennis Burkheimer	<b>Joint Meetings</b> Discussion of a possible joint meeting with the Aurora pooled fund group. Other ideas for collaboration between research organizations.
11:30 to 12:00	Kim Linsenmayer	<b>Wrap Up</b> Brief recap of the day's discussions and decisions. Get feedback on meeting facilities and format. Finalize next steps and discuss next meeting.

## Clear Roads Meeting Location February 16 and 17, 2005

### **Holiday Inn Select International**

3 Appletree Square  
Bloomington, MN 55425  
(952) 854-9000  
[www.himspairport.com](http://www.himspairport.com)

**Hotel Meeting Contact:** Cindy Hatch, Catering Manager, (952) 876-8654

### **Driving Directions**

#### From the North:

Take 35 W South To I-494, Go East On I-494 To 34th Ave Exit 1b, Turn Right On 34th Ave 1 Block to 80th St., Turn Left On 80th St. – Hotel Entrance On Right.

#### From the South:

Take 35 W North To I-494, Go East On I-494 To 34th Ave. Exit 1b, Turn Right On 34th Avenue. 1 Block To 80th St., Turn Left On 80th St. – Hotel Entrance On Right.

#### From the East:

Follow I-494 West To 34th Ave. Exit 1b, Turn Left On 34th Ave., Go 2 Blocks To 80th St., Turn Left On 80th St. – Hotel Entrance On Right

#### From the West:

Follow I-494 East To 34th Ave. Exit 1b, Turn Right On 34th Ave., Go 1 Block to 80th St. – Turn Left On 80th St. – Hotel Entrance On Right.

### **From the Airport**

The hotel offers a free shuttle to and from the airport. To request a ride, call the hotel (952-854-9000) and someone will come to pick you up. Or you can use the touch screen in the baggage claim area to request a ride to our hotel.