



AGENDA

Clear Roads 2008 Kickoff Meeting:

Pooled Fund #TPF-5 (092): Test and Evaluation of Materials, Equipment and Methods for Winter Highway Maintenance

Monday, Tuesday and Wednesday, January 28 - 30, 2008
Colorado A&B at Courtyard by Marriott Denver - Cherry Creek

Expected Attendees:

Paul DeJulio, Colorado DOT	Tim Jackson, Missouri DOT	Rudy Persaud, FHWA – D.C.
Dennis Burkheimer, Iowa DOT	Mike Lashmet, New York DOT	Leland Smithson, AASHTO
Shane Larson, Illinois DOT	Diana Clonch, Ohio DOT	Colleen Bos, CTC & Assoc.
Dennis Belter, Indiana DOT	Lynn Bernhard, Utah DOT	Bill Hoffman, Nevada DOT
Paul Brown, Massachusetts DOT	Allen Williams, Virginia DOT	Adam Padilla, Colorado DOT
Tim Croze, Michigan DOT	Mike Sproul, Wisconsin DOT	Philip Anderle, Colorado DOT
Farideh Amiri, Minnesota DOT	Cliff Spoonemore, Wyoming DOT	Larry Schneider, Ft. Collins, Dept of Public Works

Monday, January 28th, 2008 1:00 p.m. – 5:30 p.m.

Time	Facilitator	Topic
1:00 to 1:20	Dennis Belter	Introductions and Meeting Objectives Meet new Clear Roads members. Provide brief overview of Clear Roads goals and activities. Primary meeting purpose is to get updated on current Clear Roads research and to select new projects for RFP development.
1:20 to 1:40	Lynn Bernhard/ Tim Croze	Carbide Insert Snowplow Blade Wear Project Update Update on the progress of this project since the last meeting. Also need to determine location and resources for field testing.
1:40 to 2:00	Shane Larson	Standardized Procedures for Evaluating Deicing Chemicals Update Update on the progress of this project since the last meeting and review the survey that is part of Task 2.
2:00 to 2:20	Dennis Burkheimer	Calibration Accuracy of Manual and Ground-Speed-Controlled Salters Update Update on the progress of this project since the last meeting.
2:20 to 2:40	Farideh Amiri	Determining Effectiveness of Deicing Materials and Procedures Update Update on the progress of this project since the last meeting.
2:40 to 3:00	Dennis Burkheimer	Snowplow Design Project Update Update on steps taken to move this project forward.
3:00 to 3:15	Break	Break
3:15 to 3:45	Lee Smithson	Computer Based Training Update Update on the development and rollout of the new training modules.
3:45 to 4:00	Lee Smithson	International Scan Tour Proposal Update Update on the Proposal submitted in Fall 2007.

Monday, January 28th, 2008 1:00 p.m. – 5:30 p.m. (continued)

Time	Facilitator	Topic
4:00 to 4:30	Dennis Burkheimer	Winter Safety Campaign Update Update on the campaign, including implementation/ rollout efforts underway.
4:30 to 4:45	Dennis Burkheimer	Website/ PR Subcommittee Discussion of the need for a 1-2 person Clear Roads public relations advisory group to give input to Colleen and Kim on developing the Web site and finding ways to promote the program.
4:45 to 5:15	Paul Brown	Technology Transfer/Implementation Discussion of how to ensure technology transfer takes place after our projects are completed. Consider options like: <ul style="list-style-type: none"> • Requiring that some sort of implementation effort be a deliverable from the contractor on the project. • Creating a separate pool of money that can be set aside for implementation projects, including media/public relations efforts.
5:00 to 5:30	Dennis Belter	Wrap up Brief recap of day's activities and plans for tomorrow.
6:30 Dinner		Dinner Meet in hotel lobby at 6:15 p.m. Dinner is at the Bull & Bush Brewery located at 4700 Cherry Creek South Dr

Tuesday, January 29, 2008, 8:00 a.m. – 5:30 p.m.

Time	Facilitator	Topic
8:00 to 10:00	Dennis Belter	Presentations of Research Proposals Discussion and evaluation of potential Clear Roads research projects. Each TAC member will present their research proposals, taking no more than 15 minutes for each proposal.
10:00 to 10:15	Break	Break
10:15 to 12:00	Dennis Belter	Continue Project Presentations Continue discussion and evaluation of potential Clear Roads research projects.
12:00 to 1:00	Lunch	The group will eat lunch together at a local restaurant or depending on time may order in for a working lunch.
1:00 to 2:00	Dennis Belter	Complete Project Presentations Complete discussion and evaluation of potential research projects.
2:00 to 3:30	Dennis Burkheimer	Peer Exchange Problem Statements Review Peer Exchange problem statements that were assigned to Clear Roads for funding/action consideration.
3:30 to 3:45	Break	Break
3:45 to 4:00	Colleen Bos	Clear Roads Budget Colleen will provide an update on the Clear Roads budget, including current and expected available funds and expenses for research, administration, travel, and marketing.
4:00 to 5:30	Dennis Belter/ Colleen Bos	Research Project Selection Rank all of the proposals presented, discuss the results and vote on which projects should move to the next step of RFP development.
6:30 Dinner		Dinner Meet in hotel lobby at 6:15 p.m. Dinner is at Seven 30 South located at 730 S. University Blvd.

Wednesday, January 30th, 2008 8:00 a.m. to 12:00 p.m.

Time	Facilitator	Topic
8:00 to 9:30	Dennis Belter	<p>RFP Development</p> <p>Discuss in detail the goals, expected deliverables, implementation opportunities, etc. of the projects selected for funding. Select project oversight committee members.</p>
9:30 to 9:45	Colleen Bos	<p>Planning for Future Meetings</p> <p>Discuss how to handle the increasing volume of proposals and projects, which is growing with our membership. Colleen will present some options for meetings and timelines that will support Clear Roads' increasing activities.</p>
9:45 to 10:00	Break	Break
10:00 to 10:15	Dennis Burkheimer	<p>Clear Roads Membership on ASTM Standards Committee for Deicing Chemicals</p> <p>Discuss whether to approve funding to pay the membership fee for Paul Brown to become a member of this committee.</p>
10:15 to 11:00	Dennis Belter	<p>Clear Roads Membership Rules & "Friends" status</p> <p>Discuss how to handle situations where a current member is unable to pay for membership for one or multiple years. Also a review of adding the "Friends" status.</p>
11:00 to 11:45	Dennis Belter	<p>Round Robin Reports</p> <p>Share reports from each state on what is happening in winter maintenance.</p>
11:45 to 12:00	Dennis Belter	<p>Wrap Up</p> <p>Brief recap of the day's discussions and decisions. Get feedback on meeting facilities and format. Finalize next steps and discuss next meeting.</p>
12:00 to 1:00	Lunch	Anyone from the group who does not have a flight can eat lunch together at a nearby restaurant.