



AGENDA

Clear Roads 2007 Kickoff Meeting:

Pooled Fund #TPF-5 (092): Test and Evaluation of Materials, Equipment and Methods for Winter Highway Maintenance

Tuesday and Wednesday, January 9 and 10, 2007

Renaissance St. Louis Hotel Airport – Lambert A Room (<http://marriott.com/property/propertypage/STLSA>)

Expected Attendees:

Tom Martinelli, Wisconsin DOT	Dennis Belter, Indiana DOT	Tim Jackson, Missouri DOT
Linda Taylor, Minnesota DOT	Dennis Burkheimer, Iowa DOT	Diana Clonch, Ohio DOT
Tim Croze, Michigan DOT	Shane Larson, Illinois DOT	Adam Padilla, Colorado DOT
Lynn Bernhard, Utah DOT	Cliff Spoonemore, Wyoming DOT	Leland Smithson, AASHTO
Kim Linsenmayer, CTC & Assoc.	Paul Brown, Massachusetts DOT	Rudy Persaud, FHWA – D.C.

Monday, January 8, 2007 Dinner

A group will be going to Ozzie's Sports Bar for dinner (645 Westport Plaza, 314-434-1155). Meet in the hotel lobby at 6:45 p.m.

Tuesday, January 9, 2007, 8:00 a.m. – 5:00 p.m.

Time	Facilitator	Topic
8:00 to 8:30	Tom Martinelli	Introductions and Meeting Objectives Meet new Clear Roads members. Provide brief overview of Clear Roads goals and activities. Primary meeting purpose is to get updated on current Clear Roads research and to select new projects for RFP development.
8:30 to 8:45	Tom Martinelli	Calibration Accuracy of Manual and Ground-Speed-Controlled Salters Update
8:45 to 9:15	Linda Taylor	Determining Effectiveness of Deicing Materials and Procedures Update
9:15 to 9:25	Kim Linsenmayer	Synthesis of Best Practices for Eliminating Ice and Fog on Winter Maintenance Vehicles Update Group will discuss implementation efforts related to this project such as equipment testing and results reporting.
9:25 to 9:40	Dennis Burkheimer	Winter Maintenance Conference Update
9:40 to 9:55	Dennis Burkheimer	Snow Plow Design Project Update
9:55 to 10:10	Break	Break
10:10 to 10:20	Tom Martinelli	Computer Based Training Update
10:20 to 10:30	Linda Taylor	International Scan Tour Proposal Update
10:30 to 10:40	Tom Martinelli	Balancing the Clear Roads Research Agenda Discussion of how best to meet the research needs of a growing Clear Roads TAC made up of multiple geographic regions.
10:40 to 12:00	Tom Martinelli	Presentations of Research Proposals Discussion and evaluation of potential Clear Roads research projects. Each TAC member will present a maximum of two research proposals, taking no more than 15 minutes for each proposal.
12:00 to 1:00	Lunch	The group will eat lunch together at the hotel.

Tuesday, January 9, 2007, 8:00 a.m. – 5:00 p.m. (continued)

1:00 to 3:00	Tom Martinelli	Continue Project Presentations Continue discussion and evaluation of potential Clear Roads research projects.
3:00 to 3:15	Break	Break
3:15 to 4:45	Tom Martinelli	Complete Project Presentations Complete discussion and evaluation of potential Clear Roads research projects.
4:45 to 5:00	Tom Martinelli	Wrap up Brief recap of day's activities and plans for tomorrow.
6:15 Dinner Reservations		Dinner Meet in hotel lobby at 5:50 p.m. Dinner at Lewis & Clark's restaurant. (217 S. Main St., St. Charles 636-947-3334)

Wednesday, January 10, 2007, 8:00 a.m. – 3:30 p.m.

Time	Facilitator	Topic
8:00 to 8:15	Tom Martinelli	Meeting Objectives Selection of new research projects and update on pooled fund administration.
8:15 to 8:30	Kim Linsenmayer	Clear Roads Budget Kim will provide an update on the Clear Roads budget, including current and expected available funds and expenses for research, administration, travel, and marketing.
8:30 to 10:00	Tom Martinelli/ Kim Linsenmayer	Research Project Selection Rank all of the proposals presented, discuss the results and vote on which projects should move to the next step of RFP development.
10:00 to 10:15	Break	Break
10:15 to 10:25	Dennis Burkheimer	Aurora/Clear Roads Memorandum of Understanding Review Memorandum of Understanding developed by Clear Roads and Aurora to facilitate research collaboration.
10:25 to 12:00	Tom Martinelli	Begin RFP Development Discuss in detail the goals, expected deliverables, implementation opportunities, etc. of the projects selected for funding. Select project oversight committee members.
12:00 to 1:00	Lunch	The group will eat lunch together at the hotel.
1:00 to 2:30	Tom Martinelli	Complete RFP Development Finish discussing the RFP content for the selected projects. Develop a scorecard for proposals.
2:30 to 2:45	Kim Linsenmayer	New Project Timeline Discuss timeline for issuing new RFPs and reviewing proposals, plus any changes to WisDOT's contracting process since last year.
2:45 to 3:00	Kim Linsenmayer	Administration and Marketing Discuss CTC's activities for 2006 and goals for 2007.
3:00 to 3:15	Kim Linsenmayer	Chair Position Rotation Discuss how the TAC would like to handle the rotation of representatives into the Clear Roads Chair position.
3:15 to 3:30	Tom Martinelli	Wrap Up Brief recap of the day's discussions and decisions. Get feedback on meeting facilities and format. Finalize next steps and discuss next meeting.

Clear Roads Meeting Location

January 9 -10, 2007

Renaissance St. Louis Hotel Airport

9801 Natural Bridge Road
St. Louis, Missouri 63134 USA
314-429-1100
888-340-2594
Hotel Contact: Wendy Haffner

Driving Directions

The directions below are taken from the hotel Web site:

<http://marriott.com/property/mapandnearbyairports/default.mi?marshaCode=stlsa&mapCenterLat=38.731052&mapCenterLong=-90.347393&newZoomLevel=8>

You'll find a map of the immediate hotel area at:

<http://www.google.com/maps?f=l&hl=en&q=&near+=+9801+Natural+Bridge+Road,+St.+Louis,+MO+63134&ie=UTF8&z=15&ll=38.730935,-90.347239&spn=0.018815,0.014162&om=1&iwloc=addr>

From the north

Take I-55 [SR-121] to I-270. Follow I-270 for 23.6 miles.
At exit 26A, take Ramp (right) onto I-170 for 4.4 miles.
At exit 6, turn right onto Ramp.
Turn left (north-west) onto SR-115 [Natural Bridge Road].

From the east

Take I-70 to I-57 [I-70].
I-70 changes names to I-270.
At exit 26A, take Ramp (right) onto I-170 for 4.4 miles.
At exit 6, turn right onto Ramp.
Turn left (north-west) onto SR-115 [Natural Bridge Road].

Using the Airport Shuttle

The hotel offers a free shuttle to and from the airport. To request a ride, call the hotel (314-429-1100) and they'll send someone to pick you up. Note the airline arrival times below for some of the other Clear Roads meeting attendees:

Lynn Bernhard (Utah) at 1:55 p.m.
Dennis Burkheimer and Lee Smithson (Iowa) at 3:55 p.m.
Linda Taylor (Minnesota) at 4:45 p.m.
Diana Clonch (Ohio) at 5:00 p.m.
Tom Martinelli and Kim Linsenmayer (Wisconsin) at 6:05 p.m.
Adam Padilla (Colorado) at 6:10 p.m.
Cliff Spoonemore (Wyoming) at 9:30 p.m.